ST. IAKOVOS RETREAT CENTER REPORT FOR THE YEARS ENDED DECEMBER 31, 2017, 2016 AND 2015

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INDEPENDENT AUDITORS' REPORT

To the Board of Directors St. lakovos Retreat Center

We have audited the accompanying financial statements of St. lakovos Retreat Center (a nonprofit organization), which comprise the statements of assets, liabilities, and net assets - modified cash basis as of December 31, 2017, 2016 and 2015, and the related statements of revenues, expenses, and changes in net assets - modified cash basis and functional expenses - modified cash basis for the years then ended, and the related notes to the financial statements.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the modified cash basis of accounting as described in Note 2; this includes determining that the modified cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditors' Responsibility

Our responsibility is to express an opinion on these financial statements based on our audits. We conducted our audits in accordance with U.S. generally accepted auditing standards. Those standards require that we plan and perform the audits to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditors' judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditors consider internal control relevant to the organization's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the organization's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Skokie, IL 60077



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Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the assets, liabilities, and net assets of St. lakovos Retreat Center as of December 31, 2017, 2016 and 2015 and its revenues, expenses, and changes in net assets for the years then ended, in accordance with the modified cash basis of accounting as described in Note 2.

Basis of Accounting

We draw attention to Note 2 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the modified cash basis of accounting, which is a basis of accounting other than U.S. generally accepted accounting principles. Our opinion is not modified with respect to this matter.

Michael Silver & Company, LLC

Certified Public Accountants

Skokie, Illinois July 10, 2019

STATEMENTS OF ASSETS, LIABILITIES, AND NET ASSETS - MODIFIED CASH BASIS DECEMBER 31

		2017		2016		2015	
ASSETS	5						
Cash and cash equivalents Net property and equipment	\$	491,624 8,727,946	\$	842,356 8,601,509	\$	623,693 8,587,298	
TOTAL ASSETS	<u>\$</u>	9,219,570	\$	9,443,865	<u>\$</u>	9,210,991	
LIABILITIES AND NET ASSETS							
Liabilities Payroll tax withholding Due to Greek Orthodox Metropolis of Chicago Note payable Total liabilities	\$	5,427 372,705 3,278,608 3,656,740	\$	3,497 372,705 3,458,767 3,834,969	\$	3,497 372,705 3,529,401 3,905,603	
Net Assets Net assets without donor restrictions General operating Net assets with board restrictions		5,399,937 43,413		5,313,786 43,413		5,219,904 47,928	
Total net assets without donor restrictions		5,443,350		5,357,199		5,267,832	
Net assets with donor restrictions		119,480		251,697		37,55 <u>6</u>	
Total net assets		5,562,830	_	5,608,896		5,305,388	
TOTAL LIABILITIES AND NET ASSETS	<u>\$</u>	9,219,570	\$	9,443,865	\$	9,210,991	

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS - MODIFIED CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2017

	Without Donor Restrictions		Vith Donor estrictions	Total
Revenue And Support				
Contributions	\$	347,708	\$ 95,955	\$ 443,663
Grant revenue		52,123	-	52,123
In-kind donations		199,102	-	199,102
Interest income		1,330	-	1,330
Program revenue		508,269	-	508,269
Net assets released from restrictions:				
Satisfaction of program restrictions		228,172	(228,172)	-
Total revenues and support		1,336,704	(132,217)	1,204,487
Expenses				
Program services		1,179,916		1,179,916
Supporting services			_	 _
Management and general		70,213		70,213
Fundraising expenses		424	-	424
Total supporting services		70,637	-	70,637
Total expenses		1,250,553	-	1,250,553
Changes In Net Assets		86,151	(132,217)	(46,066)
Net Assets - Beginning Of Year	·	5,357,199	251,697	5,608,896
Net Assets - End Of Year	\$	5,443,350	\$ 119,480	\$ 5,562,830

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS - MODIFIED CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2016

	Without Donor Restrictions		Vith Donor estrictions	Total
Revenue And Support				
Contributions	\$	475,823	\$ 226,470	\$ 702,293
Grant revenue		49,914	-	49,914
In-kind donations		145,148	-	145,148
Interest income		1,333	-	1,333
Other income		1,333	-	1,333
Program revenue		432,145	-	432,145
Net assets released from restrictions:				
Satisfaction of program restrictions		12,329	(12,329)	-
Total revenues and support		1,118,025	214,141	1,332,166
Expenses				
Program services		955,002	-	955,002
Supporting services				
Management and general		73,656	-	73,656
Total expenses		1,028,658	-	1,028,658
Changes In Net Assets		89,367	214,141	303,508
Net Assets - Beginning Of Year		5,267,832	 37,556	5,305,388
Net Assets - End Of Year	\$	5,357,199	\$ 251,697	\$ 5,608,896

STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN NET ASSETS - MODIFIED CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2015

	Without Donor Restrictions		 th Donor strictions	Total
Revenue And Support				
Contributions	\$	874,691	\$ 25,000	\$ 899,691
In-kind donations		165,786	-	165,786
Interest income		765	-	765
Other income		1,528	-	1,528
Program revenue		248,868	-	248,868
Special event revenue		75,000	-	75,000
Net assets released from restrictions:				
Satisfaction of program restrictions		19,154	(19,154)	-
Total revenues and support		1,385,792	5,846	1,391,638
Expenses				
Program services		810,690	 -	810,690
Supporting services	·			
Management and general		72,565		72,565
Fundraising expenses		1,005	 -	 1,005
Total supporting services		73,570	-	73,570
Total expenses		884,260	-	884,260
Changes In Net Assets		501,532	5,846	507,378
Net Assets - Beginning Of Year		4,766,300	31,710	4,798,010
Net Assets - End Of Year	\$	5,267,832	\$ 37,556	\$ 5,305,388

ST. IAKOVOS RETREAT CENTER STATEMENT OF FUNCTIONAL EXPENSES MODIFIED CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2017

Management and **Program Services** General **Fundraising** Total \$ 6,037 \$ \$ \$ 6,037 Advertising and promotion 4.056 4,056 Computer Depreciation 219,692 219,692 In-kind expenses 72,382 72,382 Legal and accounting Contractor/developer/engineer 126,720 126,720 22,313 22,313 Insurance Interest 137,329 137,329 Office 4,934 2,115 7,049 Repairs and maintenance 45,098 45,098 Residential lodge 216,292 216,292 Salaries and benefits 196,667 53,675 250,342 Payroll taxes 10,228 4,106 14,334 Real estate taxes 9,633 9,633 Telephone 10,634 1,917 12,551 Utilities 35,650 8,400 44,050 Marina expenses 10,089 10,089 Licenses and fees 1,972 1,972 Professional services 18,672 18,672 **Supplies** 2,435 2,435 Landscaping 16,553 16,553 Scavenger 1,771 1,771 Vehicle and fuel 8,830 8,830 Bank fees 254 254 Other 424 2,099 1,675 Total \$ 1,179,916 \$ 70,213 \$ 424 1,250,553

ST. IAKOVOS RETREAT CENTER STATEMENT OF FUNCTIONAL EXPENSES MODIFIED CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2016

		Management and					
	Progr	am Services		General	Total		
Advertising and promotion	\$	6,671	\$	-	\$	6,671	
Computer		1,766		-		1,766	
Depreciation		201,879		-		201,879	
In-kind expenses							
Legal and accounting		82,748		-		82,748	
Contractor/developer/engineer		62,400		-		62,400	
Interest		139,508		-		139,508	
Office		15,610		6,690		22,300	
Repairs and maintenance		54,530		-		54,530	
Residential lodge		137,108		-		137,108	
Salaries and benefits		138,484		52,675		191,159	
Payroll taxes		7,567		4,030		11,597	
Real estate taxes		9,578		-		9,578	
Telephone		10,522		1,861		12,383	
Utilities		31,823		8,400		40,223	
Licenses and fees		2,180		-		2,180	
Professional services		17,140		-		17,140	
Supplies		4,243		-		4,243	
Landscaping		21,913		-		21,913	
Scavenger		1,941		-		1,941	
Vehicle and fuel		4,463		-		4,463	
Bank fees		451		-		451	
Other		2,477				2,477	
Total	\$	955,002	\$	73,656	\$	1,028,658	

ST. IAKOVOS RETREAT CENTER STATEMENT OF FUNCTIONAL EXPENSES MODIFIED CASH BASIS FOR THE YEAR ENDED DECEMBER 31, 2015

_			Ma	anagement and	_			
	Progr	am Services		General	 -undraising	 Total		
Advertising and promotion	\$	3,270	\$	-	\$ -	\$ 3,270		
Computer		1,980		-	-	1,980		
Depreciation		183,135		-	-	183,135		
In-kind expenses								
Legal and accounting		65,136		-	-	65,136		
Contractor/developer/engineer		100,650		-	-	100,650		
Interest		101,488		-	-	101,488		
Office		11,935		5,115	-	17,050		
Repairs and maintenance		49,663		-	-	49,663		
Residential lodge		100,822		-	-	100,822		
Salaries and benefits		104,659		53,175	-	157,834		
Payroll taxes		7,045		4,068	-	11,113		
Real estate taxes		9,204		-	-	9,204		
Telephone		9,188		1,807	-	10,995		
Utilities		39,129		8,400	-	47,529		
Licenses and fees		1,576		-	-	1,576		
Supplies		9,023		-	-	9,023		
Landscaping		3,869		-	-	3,869		
Scavenger		1,102		-	-	1,102		
Vehicle and fuel		6,250		-	-	6,250		
Bank fees		403		-	-	403		
Other		1,163		-	1,005	2,168		
Total	\$	810,690	\$	72,565	\$ 1,005	\$ 884,260		

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2017, 2016 AND 2015

1 - Nature Of The Organization

The St. lakovos Retreat Center (Center) is a 137 acre facility founded by the Greek Orthodox Metropolis of Chicago offering residential lodges and cabins for overnight retreats, camps, and other events in Kansasville, Wisconsin. The Center was founded in 2006 and in March 2015, the retreat center completed construction on its main lodge and cabins, increasing capacity from twenty individuals to two hundred individuals. Retreat center usage fees, grants, and other contributions are the primary sources of revenue for the Center.

2 - Summary Of Significant Accounting Policies

The accompanying financial statements have been prepared in accordance with the modified cash basis of accounting, which is a basis of accounting other than U.S. generally accepted accounting principles. Under that basis, certain revenues and the related assets are recognized when received rather than when earned, and certain expenses are recognized when paid rather than when the obligation is incurred. That basis differs from U.S. generally accepted accounting principles primarily because the Organization has not recognized receivables for user contracts, grants, or contributions; accounts payable to vendors or accrued expenses; or the related effects on the changes in net assets.

The preparation of financial statements in accordance with the modified cash basis of accounting requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

Cash and cash equivalents include monies held in checking, savings and money market accounts.

Property and equipment are stated at cost when purchased. Acquisitions of property and equipment in excess of \$1,000 are capitalized. Significant costs of improvements are capitalized and repair costs are charged to expense as incurred. The cost of assets sold, retired or abandoned and the related accumulated depreciation and amortization are removed from the accounts and any resulting gain or loss is included in earnings. Depreciation and amortization are computed using the straight-line method over the estimated useful lives of the related assets, which range from five to thirty-nine years.

The Center reports information regarding its financial position and activities according to two classes of net assets: net assets without donor restrictions and net assets with donor restrictions.

Contributions are recorded when received as net assets with donor restrictions or net assets without donor restrictions depending on the existence or nature of any donor restrictions. Donor restricted contributions whose restrictions are met in the same reporting period as received are reported as net assets without donor restrictions.

Donated services are contributed to the Organization by various individuals to support the Organization's program and supporting services. The value of non-specialized services are not reflected in the financial statements since the volunteer's time does not meet the criteria for recognition. Contributed specialized services are recorded at fair market value as discussed in Note 14.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2017, 2016 AND 2015

All other revenue including grants, interest income, program revenue (usage), and special event revenue is recognized when received.

Debt issuance costs from loan origination fees were paid to a financial institution in 2016 and are being amortized straight-line over the life of the loan. The amortization of the loan fees totaled \$4,744 and \$3,558 in 2017 and 2016, respectively, and is included in interest expense.

Management has evaluated subsequent events through July 10, 2019, the date when the financial statements were available to be issued.

3 - Concentration Of Credit Risk

The Center maintains cash accounts at various financial institutions and has credit risk for balances in excess of federally insured limits.

4 - Liquidity and Availability of Financial Assets

The following reflects the Center's financial assets as of the balance sheet date, reduced by the amounts not available for general use within one year because of donor restrictions, loan covenants, or internal board designations.

	 2017	 2016	 2015
Financial assets at December 31,	\$ 491,624	\$ 842,356	\$ 623,693
Less: those unavailable for general expenditures within one year, due to:			
Donor-restricted for retreat center enhancement purposes	(119,480)	(251,697)	(37,556)
Debt reserve per loan covenant requirement	 (200,000)	 (200,000)	
Net financial assets after external restrictions	172,144	390,659	586,137
Less: internal designations	 (43,413)	 (43,413)	 (47,928)
Total	\$ 128,731	\$ 347,246	\$ 538,209

The Center's Board of Directors has designated a portion of its unrestricted net assets for purposes described in Note 8. These amounts are designated as internal designations in the table above. These funds remain available and may be spent at the discretion of the Board.

The Center regularly monitors liquidity required to meet its operating needs and other contractual commitments. The financial assets maintained by the Center consists of cash mostly held in a money market account for liquidity purposes. The Center also operates with a budget and anticipates collecting sufficient revenue to cover future expenditures.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2017, 2016 AND 2015

5 - Property And Equipment

Property and equipment consisted of the following at December 31:

	2017		2016		 2015
Land Buildings Machinery and equipment Vehicles Proskynetaria	\$	1,644,851 7,226,766 58,726 104,478 121,271	\$	1,644,851 7,189,730 50,008 81,243 116,824	\$ 1,644,851 7,070,851 - 75,269 116,738
Building and landscaping improvements Construction in progress		127,771 205,219		33,250 27,047	 - 19,154
Less: accumulated depreciation		9,489,082 761,136		9,142,953 541,444	 8,926,863 339,565
Net property and equipment	\$	8,727,946	\$	8,601,509	\$ 8,587,298

Depreciation expense was \$219,692, \$201,879, and \$183,135 for the years ended December 31, 2017, 2016 and 2015, respectively.

6 - Net Assets Released From Restrictions

Net assets were released from donor restrictions during the years ended December 31, 2017, 2016 and 2015 by incurring expenses satisfying the following restricted purposes specified:

	2017		2016		 2015
Satisfaction of program restrictions:					
Infirmary building Boat and pier Proskynetaria	\$	178,172 50,000 -	\$	7,894 - 4,435	\$ 19,154 - -
Total net assets released from restrictions	\$	228,172	\$	12,329	\$ 19,154

7 - Net Assets With Donor Restrictions

Net assets with donor restrictions are available for the following purposes and are satisfied by actions of the Organization. There are no donor-imposed time restrictions.

The Infirmary building account may be used for building the infirmary or for purchasing fixed assets to furnish the infirmary.

The Boat and pier account may be used for purchasing boats, building the pier, or repairing the pier.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2017, 2016 AND 2015

The Proskynetaria account may be used for building, repair, or maintenance of the Proskynetaria on the premises of the retreat center.

The Equipment account may be used for the Program Coordinator's expenses and for purchases of small electronics including computers, televisions, and camcorders.

Net assets with donor restrictions at December 31 are available for the following donor restricted purposes:

		2017	2016	2015	
Infirmary building	\$	98,525	\$ 201,697	\$	8,121
Boat and pier		-	50,000		25,000
Proskynetaria		10,955	-		4,435
Equipment		10,000	 		
Total	\$	119,480	\$ 251,697	\$	<u>37,556</u>

8 - Net Assets With Board Restrictions

Net assets with board restrictions are funds designated by the Board of Directors, satisfied by actions of the Center, for the following purposes. There are no board-imposed time restrictions.

The Athens Scholarship has funds set aside to pay the usage fee for those individuals who cannot otherwise afford to attend the Fanari Camp.

The Proskynetaria account may be used for building, repair, or maintenance of the outdoor Proskynetaria on the premises of the retreat center.

Net assets with board restrictions at December 31 are available for the following board restricted purposes:

	 2017	 2016	 2015
Athens Scholarship Proskynetaria	\$ 18,150 25,263	\$ 18,150 25,263	\$ 19,100 28,828
Total	\$ 43,413	\$ 43,413	\$ 47,928

9 - Due to Greek Orthodox Metropolis of Chicago

Due to Greek Orthodox Metropolis of Chicago represents amounts advanced in 2006 to fund the initial purchase of the Organization's land and buildings. This amount is non-interest bearing and was subordinated to the term construction loan outstanding at December 31, 2015 described in Note 10.

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2017, 2016 AND 2015

10 - Note Payable

Note Payable consisted of the following at December 31:

	 2017	 2016	 2015
Term construction note payable to bank with monthly principal and interest payments of \$12,500. Interest was calculated at a LIBOR-based rate, which was 3.494% at December 31, 2015. The note was collateralized by substantially all assets of the Center. In March 2016, the debt was refinanced with a new lender.	\$ -	\$ -	\$ 3,529,401
Term mortgage note payable to bank with monthly principal and interest payments of \$26,457 due April 1, 2021. Interest is charged at a fixed rate of 3.85%.	 3,278,608	 3,458,767	
Total	\$ 3,278,608	\$ 3,458,767	\$ 3,529,401

During 2016, the Center refinanced its bank debt with a new lender under a term mortgage loan. Borrowings under the new loan are collateralized by substantially all assets of the Center. The term note is subject to certain financial covenant requirements and other provisions.

The interest expense on all notes was \$137,329, \$139,508, and \$101,488 for the years ended December 31, 2017, 2016 and 2015, respectively. \$18,978 of interest was capitalized in 2015 and no interest was capitalized in the years ended December 31, 2017 or 2016.

Future maturities of the December 31, 2017 note payable are as follows:

Years ending December 31,

2018	\$	187,897
2019		195,537
2020		203,165
2021	2	,692,009
Total	\$ 3	,278,608

11 - Income Tax Status

The Center is exempt from income taxes under the Internal Revenue Code Section 501(c)(3).

NOTES TO FINANCIAL STATEMENTS DECEMBER 31, 2017, 2016 AND 2015

12 - Functional Expenses

The financial statements report certain categories of expenses that are attributed to more than one program or supporting function. Therefore, expenses require allocation on a reasonable basis that is consistently applied. The expenses that are allocated include salaries and benefits, payroll taxes, telephone, utilities, and office expenses, which are allocated based on staff time and other estimates.

13 - Nonmonetary Transaction

The Center allows a farmer to use approximately 30 acres of land on the premises of the retreat center in exchange for animal feed and hay. No gain, loss, or revenue is recognized related to this transaction.

14 - Contributed Services

The Center received contributed specialized services during the years ended December 31, 2017, 2016 and 2015. The fair value of the contributed accounting, legal, engineering, developer, and contractor services were included as in-kind donations and in-kind expenses in the statements of revenue, expenses, and changes in net assets - modified cash basis for the years ended December 31, 2017, 2016 and 2015.

15 - Subsequent Events

The Center was awarded various grants in 2016 and 2017 and the funds were received in 2018. Since the financial statements are on the modified cash basis, no revenue or receivable was recorded.

Grants awarded prior to December 31, 2017 consisted of the following:

Hellenic Foundation - For the Program Director's salary, awarded October 17, 2016	\$	10,000
Hellenic Foundation - For various employees' salaries, awarded November 6, 2017		45,000
John C. Kulis Foundation - To build a playground, awarded December 15, 2017		65,000
Total	<u>\$</u>	120,000