2024 Junior Olympics Track and Field Registration Instructions COACHES

- 1. Create an account. Tutorial: <u>https://support.athletic.net/article/2ngw43npwr-creating-your-account-on-athletic-net</u> (Tutorial)
- Review the quick-start guide: <u>https://support.athletic.net/article/edfgj0tvgm-quick-start-guide-for-new-coaches</u> (Support Menu)
- 3. From the support menu, follow the instructions in the "Add a Team" tutorial to add a Club team. Use this link to do that: <u>https://support.athletic.net/article/qlk6wynk07-add-a-team</u>
- Then, register all of the athlete's for each church's team by Last Name, First Name, Birthdate, and Gender. This tutorial explains how to do that: <u>https://support.athletic.net/article/g3l6e4jp3z-uploading-a-roster</u>
- 5. Add the meet to your team's calendar. The meet is called "Chicago Metropolis Junior Olympics Track and Field." Instructions for adding a meet can be found here: <u>https://support.athletic.net/article/brvetv3jcz-adding-a-meet-to-your-calendar</u>
- Once their roster is input, simply enter athletes into the events for the meet. This tutorial explains how to do that: <u>https://support.athletic.net/article/z11f8f1jja-submitting-entries-for-a-meet</u>